

## NURSERY DEPARTMENT (AGE FOUR (4) AND ABOVE)

## REGULAR STUDENT

1. PSA ISSUED BIRTH CERTIFICATE

### INTERNATIONAL STUDENT

- 1. ALIEN CERTIFICATE OF REGISTRATION (ACR) OR SPECIAL STUDY PERMIT (SSP)
- 2.PHOTOCOPY OF APPLICANT'S PASSPORT BIO-PAGE, LATEST ADMISSION AND AUTHORIZED TO STAY.

## Holy Cross College Sta. Rosa, N.E., Inc.



## ELEMENTARY DEPARTMENT (KINDERGARTEN - GRADE 6)

#### REGULAR

- 1.ORIGINAL FORM 138 / CARD (LEARNER'S PROGRESS REPORT CARD)
- 2.ORIGINAL FORM 137 /
  PERMANENT RECORD
  (LEARNER'S PERMANENT ACADEMIC RECORD)
- 3.PSA ISSUED BIRTH CERTIFICATE

## <u>TRANSFEREE</u>

- 1.ORIGINAL FORM 138 / CARD (LEARNER'S PROGRESS REPORT CARD)
- 2.ORIGINAL FORM 137 / PERMANENT RECORD (LEARNER'S PERMANENT ACADEMIC RECORD)
- 3. PSA ISSUED BIRTH CERTIFICATE
- 4. CERTIFICATE OF GOOD MORAL CHARACTER/HONORABLE DISMISSAL AND TRANSFER OF CREDENTIALS.

## Holy Cross College Sta. Rosa, N.E., Inc.



## ELEMENTARY DEPARTMENT (KINDERGARTEN - GRADE 6)

### INTERNATIONAL

- 1. BIRTH CERTIFICATE
- 2. SCHOLASTIC RECORDS, DULY AUTHENTICATED BY THE PHILIPPINE FOREIGN SERVICE POST LOCATED IN THE STUDENT APPLICANT'S COUNTRY OF ORIGIN OR LEGAL RESIDENCE.
- 3. ALIEN CERTIFICATE OF REGISTRATION (ACR) OR SPECIAL STUDY PERMIT (SSP)
- 4.PHOTOCOPY OF APPLICANT'S PASSPORT BIO-PAGE, LATEST ADMISSION AND AUTHORIZED TO STAY.
- 5.IF THE APPLICANT IS NOT A NATIVE SPEAKER OF ENGLISH, HE HAS TO SUBMIT HIS TOEFL/IELTS EXAM RESULTS

## Holy Cross College Sta. Rosa, N.E., Inc.



## JUNIOR HIGH SCHOOL DEPARTMENT (GRADE 7 - GRADE 10)

#### REGULAR

- 1.ORIGINAL FORM 138 / CARD (LEARNER'S PROGRESS REPORT CARD)
- 2.ORIGINAL FORM 137 /
  PERMANENT RECORD
  (LEARNER'S PERMANENT
  ACADEMIC RECORD)
- 3.PSA ISSUED BIRTH CERTIFICATE

## <u>TRANSFEREE</u>

- 1.ORIGINAL FORM 138 / CARD (LEARNER'S PROGRESS REPORT CARD)
- 2. ORIGINAL FORM 137 / PERMANENT RECORD (LEARNER'S PERMANENT ACADEMIC RECORD)
- 3. PSA ISSUED BIRTH CERTIFICATE
- 4. CERTIFICATE OF GOOD MORAL CHARACTER/HONORABLE DISMISSAL AND TRANSFER OF CREDENTIALS.

## Holy Cross College Sta. Rosa, N.E., Inc.



## JUNIOR HIGH SCHOOL DEPARTMENT (GRADE 7 - GRADE 10)

### INTERNATIONAL

- 1. BIRTH CERTIFICATE
- 2. SCHOLASTIC RECORDS, DULY AUTHENTICATED BY THE PHILIPPINE FOREIGN SERVICE POST LOCATED IN THE STUDENT APPLICANT'S COUNTRY OF ORIGIN OR LEGAL RESIDENCE.
- 3. ALIEN CERTIFICATE OF REGISTRATION (ACR) OR SPECIAL STUDY PERMIT (SSP)
- 4.PHOTOCOPY OF APPLICANT'S PASSPORT BIO-PAGE, LATEST ADMISSION AND AUTHORIZED TO STAY.
- 5.IF THE APPLICANT IS NOT A NATIVE SPEAKER OF ENGLISH, HE HAS TO SUBMIT HIS TOEFL/IELTS EXAM RESULTS

## Holy Cross College Sta. Rosa, N.E., Inc.



## SENIOR HIGH SCHOOL DEPARTMENT (GRADE 11 & GRADE 12)

#### REGULAR

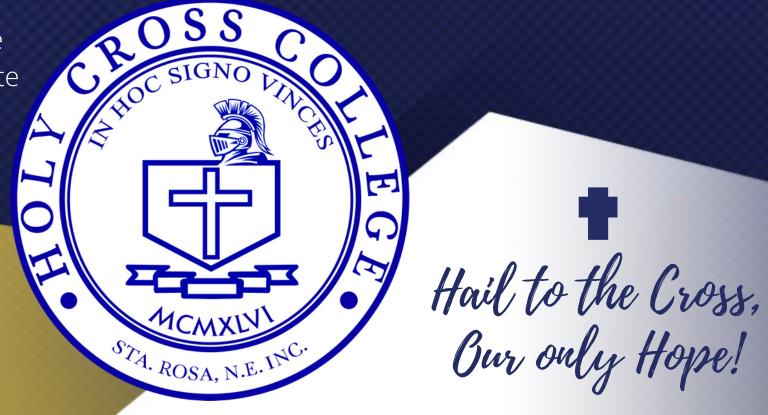
- 1.ORIGINAL FORM 138 / CARD (LEARNER'S PROGRESS REPORT CARD)
- 2.ORIGINAL FORM 137 /
  PERMANENT RECORD
  (LEARNER'S PERMANENT
  ACADEMIC RECORD)
- 3.PSA ISSUED BIRTH CERTIFICATE

## <u>TRANSFEREE</u>

- 1.ORIGINAL FORM 138 / CARD (LEARNER'S PROGRESS REPORT CARD)
- 2. ORIGINAL FORM 137 / PERMANENT RECORD (LEARNER'S PERMANENT ACADEMIC RECORD)
- 3. PSA ISSUED BIRTH CERTIFICATE
- 4. CERTIFICATE OF GOOD MORAL CHARACTER/HONORABLE DISMISSAL AND TRANSFER OF CREDENTIALS.

**ESC Certificate** shall be submitted if you have previously attended a DedpEd recognized private school/institution. (IF APPLICABLE)

## Holy Cross College Sta. Rosa, N.E., Inc.



## SENIOR HIGH SCHOOL DEPARTMENT (GRADE 11 & GRADE 12)

### INTERNATIONAL

- 1. BIRTH CERTIFICATE
- 2.SCHOLASTIC RECORDS, DULY AUTHENTICATED BY THE PHILIPPINE FOREIGN SERVICE POST LOCATED IN THE STUDENT APPLICANT'S COUNTRY OF ORIGIN OR LEGAL RESIDENCE.
- 3. ALIEN CERTIFICATE OF REGISTRATION (ACR) OR SPECIAL STUDY PERMIT (SSP)
- 4.PHOTOCOPY OF APPLICANT'S PASSPORT BIO-PAGE, LATEST ADMISSION AND AUTHORIZED TO STAY.
- 5.IF THE APPLICANT IS NOT A NATIVE SPEAKER OF ENGLISH, HE HAS TO SUBMIT HIS TOEFL/IELTS EXAM RESULTS

## Holy Cross College Sta. Rosa, N.E., Inc.



# NON-FORMAL EDUCATION ACCREDITATION AND EQUIVALENCY OR GRADUATES OF ALTERNATIVE LEARNING SYSTEM ACCREDITATION AND EQUIVALENCY

## A&E, ALS

- 1. ORIGINAL FORM 138 / CARD (LEARNER'S PROGRESS REPORT CARD)
- 2.ORIGINAL FORM 137 / PERMANENT RECORD (LEARNER'S PERMANENT ACADEMIC RECORD)
- 3. PSA ISSUED BIRTH CERTIFICATE

4. CERTIFICATE OF RATING (WITH PASSING MARKS IN ALL SUBJECTS)

5. LEARNER'S PERMANENT RECORD (AF-5)

WITH ELIGIBILITY TO COLLEGE

6. PHOTOCOPY OF DIPLOMA (FOR ALS A&E

PASSERS)

**ALS and A&E graduates/passers** from 2019 or later will be required to finish SHS Program.

## Holy Cross College Sta. Rosa, N.E., Inc.





## UNDERGRADUATE STUDIES (COLLEGE DEPARTMENT)

#### <u>FRESHMEN</u>

- 1. GRADE 12 REPORT CARD
- 2. CERTIFICATE OF GOOD MORAL CHARACTER
- 3.PSA ISSUED BIRTH CERTIFICATE

### TRANSFEREE

- 1. HONORABLE DISMISSAL / TRANSFER OF CREDENTIALS
- 2. OFFICIAL TRANSCRIPT OF RECORDS (TOR)/ SCHOLASTIC RECORDS
- 3. CERTIFICATE OF GOOD MORAL CHARACTER
- 4. COURSE DESCRIPTION OF COURSES TAKEN AND PASSED
- 5. PSA ISSUED BIRTH CERTIFICATE

For graduates of 2015 and below – Original Form 138 (Report Card)

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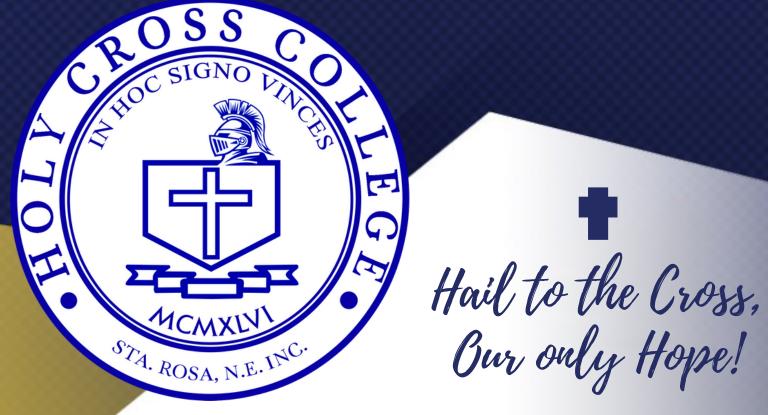


## UNDERGRADUATE STUDIES (COLLEGE DEPARTMENT)

### INTERNATIONAL

- 1. AUTHENTICATED HIGH SCHOOL CREDENTIALS / FORM 138 / TRANSCRIPT OF RECORDS
- 2. AUTHENTICATED CERTIFICATE OF GOOD MORAL CHARACTER FROM THE SCHOOL / POLICE
- 3. CLEARANCE FROM THE COUNTRY OF ORIGIN/DEPARTURE
- 4. AUTHENTICATED CERTIFICATE OF GRADUATION / COPY OF DIPLOMA
- 5. AUTHENTICATED BIRTH CERTIFICATE
- 6. HONORABLE DISMISSAL / TRANSFER CREDENTIALS (FOR TRANSFEREES)
- 7. PHOTOCOPY OF PASSPORT, UPDATED STUDENT VISA AND ALIEN CERTIFICATE OF REGISTRATION (ACR)
- 8. RECENT TWO (2) PIECES 2×2 COLORED ID PICTURES

## Holy Cross College Sta. Rosa, N.E., Inc.



SUBMIT YOUR REQUIREMENTS TO OUR ADMISSIONS OFFICE AT GROUND FLOOR MNSG. LANSANGAN BLDG. HOLY CROSS COLLEGE STA. ROSA, N.E. - WINDOW 1. (IN-CAMPUS)

FOR ADMISSIONS MADE ONLINE, YOU CAN STILL DROP BY AT OUR OFFICE TO SUBMIT YOUR REQUIREMENTS OR YOU MAY SEND IT TO OUR E-MAIL VIA RA@HOLYCROSS.EDU.PH & ADD TO YOUR EMAIL SUBJECT "ADMISSION REQUIREMENT"

FOR DETAILS ON ADDITIONAL ADMISSION REQUIREMENTS PLEASE FOLLOW THIS LINK:

HTTP://HOLYCROSS.EDU.PH/HCC/REQUIREMENTS.HTML

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